



## EAGLE CHARTER SCHOOL - BOARD MEETING

### Minutes

Thursday, Mar 18, 2021 – 6:30 PM Virtual meeting

999A LOCUST ST NE - SALEM, OR 97301

ZOOM ID: 961 7271 5351

Password: EagleBoard



*You must log in to Zoom using your full, real name in order to be admitted to the meeting.*

#### **I. Call to Order – S. Priem**

Called to order at 6:34PM

#### **II. Roll Call – S. Priem**

S. Priem, W. Anderson, C. Matti, B. Klein

#### **III. People in Attendance - S. Priem**

C. McKinney, M. Ballance, W. Andersen, C. Matti, S. Priem, M. Watson, A. Dreischmeyer,  
B. Schaffner, E. Garibay, B. Klein

#### **IV. Approve Agenda for Mar. 18, 2021 Meeting – S. Priem**

Moved to approve by W. Andersen, Seconded by B. Klein, Motion passed unanimously

#### **V. Public Comment – S. Priem**

- a. The board welcomes participation by the members of the public. To address an item on the agenda, before the scheduled start of the meeting please write your name and a short description of the agenda item you'd like to address and submit this to the chair, along with any materials. Written materials should be emailed or sent to the school principal at least 24 hours before the meeting. Total time to present shall not exceed five minutes unless the Board grants more time. Please see note with \* regarding complaints, below. Those asking to make a formal presentation not on the agenda must provide notice and a written request detailing the subject to the principal at least 14 days before the meeting. Presentation shall not exceed 15 minutes unless permitted by the chair.

Nothing brought forward.

#### **VI. Oral Reports:**

- a. Chair's Report - S. Priem  
4/21/21 Administrative Professionals Day recognized Y. Perez  
5/1/21 Principal's Day  
Teacher Appreciation Week coming up  
March Drivethru- wonderful time to connect with families, S. Priem will submit article outlining our best practice (deadline 4/1)



## EAGLE CHARTER SCHOOL - BOARD MEETING

### Minutes

Thursday, Mar 18, 2021 – 6:30 PM Virtual meeting

999A LOCUST ST NE - SALEM, OR 97301

ZOOM ID: 961 7271 5351

Password: EagleBoard



*You must log in to Zoom using your full, real name in order to be admitted to the meeting.*

W. Andersen attended OSBA Budgeting training for schools. Not allowed to have staff on budget committee. Per M. Ballance will reach out to ask OSBA for guidance since we are a charter. Lots of compliance issues in question and wondering if laws apply to us. Our next budget committee will be convening soon. **Make sure to create topic on next agenda based on this information.** W. Andersen wondering if it could be an administrative committee. M. Ballance will check.

b. Treasurer's Report C. Matti

Treasurer's Report presented. All items included in folder.

c. Principal's Report - M. Ballance Brief Summary, allow for questions  
Report submitted in folder.

W. Andersen asked about \$100K in federal funds. Wondering about summer school options including CDL. We are just in beginning planning stages. Wondering about iReady subscription for the summer and would students be able to keep devices over the summer. Per M. Ballance iReady shuts down in summer for updates. There are other online options such as Prodigy.

W. Andersen wondering about standardized testing and who gets the results. M. Ballance shared that students get a preliminary score after completion, and we get reports that are sent to parents. Not considered in grade promotion.

C. Matti is so happy about how we handle education and LIPI than other schools.

S. Priem noted we had a distance student from another country. M. Ballance noted we had several students travel and still attend daily. S. Priem noted we had successful virtual field trips. Wondering if any students making a virtual tour video.

S. Priem mentioned that next drive-thru will be April 4th. Asked for jokes to be submitted.

S. Priem mentioned Mrs. White's parent group Zoom meeting about importance of play. Wondering if it was recorded.

d. Hybrid Teaching Plan - M. Ballance

Governor announcement that all schools back in person in some form this month. Our current plans already within guidance. On the 29th the first cohort will return, 3 cohorts in total, coming for 2 hours. 160 health & safety requirements. CDL will continue.



## EAGLE CHARTER SCHOOL - BOARD MEETING

### Minutes

Thursday, Mar 18, 2021 – 6:30 PM Virtual meeting

999A LOCUST ST NE - SALEM, OR 97301

ZOOM ID: 961 7271 5351

Password: EagleBoard



*You must log in to Zoom using your full, real name in order to be admitted to the meeting.*

W. Andersen wondering about masks. What if student removes mask. They will return to only CDL, unless under certain disability guidelines. Students will be allowed to join LIPI in the future if they chose CDL for now.

S. Priem wonders how many only in CDL. Approximately 20%. Noticed we lost several students, but we have welcomed 7 new students and are at 144 enrolled. Slide show that was given to parents was also shared.

S. Priem wondering about process in place to allow for changes. Two parent town halls are planned on Zoom.

e. Parent Club Report - M. Watson Brief Summary, allow for questions

Report submitted in folder.

M. Watson shared restaurant fundraiser coming up. Spring event in May and they are looking for donations. Zoom lunch playdate tomorrow.

S Priem wondering about staff appreciation. It will be a surprise so they have ideas planned and will email the board.

W. Andersen noted Eagle gear online store closed. Asked if gear is available now. It is at any drive-thru.

f. Technology Report - A. Robbins

A. Robbins shared that devices will be coming back. Some will be missing. Chargers are expensive. Budgeting in \$600. Also budgeting for one iPad to be replaced \$300. We will bill people, but budgeting for the possibility. Old Chromebooks will be falling off due to age of device in September. With the resale of the Chromebooks that some funds will be captured. We have 80 of them and planning to selling for \$25 each. There will be a plan submitted by next meeting. Possibility for Parent Club to sell. They will not be donated. The licensing budget is not set yet, but will come in under. The student management system is up and running. Student records will now be backed up in the appropriate manner. Parents can now be more interactive in the enrollment process. Hiring of staff is also on the system.

W. Andersen asked about selling the Chromebooks. Wondering how many parents would be interested in buying first. Approximately 68 checked out currently. A. Robbins wants to save 15 Chromebooks for summer school opportunities. We do need to buy 27 more Chromebooks before next year.

S. Priem excited about SIS after exhaustive research.



## EAGLE CHARTER SCHOOL - BOARD MEETING

### Minutes

Thursday, Mar 18, 2021 – 6:30 PM Virtual meeting

999A LOCUST ST NE - SALEM, OR 97301

ZOOM ID: 961 7271 5351

Password: EagleBoard



*You must log in to Zoom using your full, real name in order to be admitted to the meeting.*

### VII. New Business

- a. Approve minutes from February 24, 2021 minutes  
No discussion. Motion to approve minutes as presented by B. Klein, seconded by W. Andersen. **Vote will need to be tabled until next meeting.**
- b. ODE Virtual Site Visit April 8th via Zoom  
M. Ballance shared ODE does site visit yearly. Last year due to pandemic they accepted documents. This year they will meet with teams at dedicated times via Zoom. The board can treat as a public meeting and post about it if there is a quorum. Or 2 people can be nominated to attend. Per S. Priem in the past 2 people have gone. Concern about open meeting is that it might take away from intent of ODE. W. Andersen would like to attend. They can have up to 3. 12:30 on April 8th. Jason and Rob will be invited. S. Priem advised will have only 3 attend so less than a quorum, but if more interest is shown the board will be advised 24 hours in advance to be in compliance.
- c. Board Director Working Agreement  
S. Priem discussed board expectations under #8. W. Andersen asked about principal moving budget funds why is there a budget. M. Ballance says budget given in good faith to community about where funds will be spent, and where school priorities are. But administration has ability to move things around as needed, with board input. S. Priem says budget required by law. M. Ballance says some line items can not be moved because they come with restrictions on use. W. Andersen wonders other than setting aggregate cap, what is the board role in the budget since administration can change at will. B. Klein says board oversees that line items are being spent appropriately, and accountability where money is coming from. M. Ballance says broad categories can be moved within, but not shared from other broad categories. S. Priem board oversees priorities and overall budget, but administration has authority to spend. B. Klein says depends on how the budget is built, and board usually has resolution to move categories. M. Ballance suggested getting clarification from OSBA about best budget for charters and share next month when full board is in attendance. Need to ask OSBA what is role of board in creating the budget, and role in changes of the budget?

#11 read statement on equity. W. Andersen noted 40% of Salem Hispanic.



## EAGLE CHARTER SCHOOL - BOARD MEETING

### Minutes

Thursday, Mar 18, 2021 – 6:30 PM Virtual meeting

999A LOCUST ST NE - SALEM, OR 97301

ZOOM ID: 961 7271 5351

Password: EagleBoard



*You must log in to Zoom using your full, real name in order to be admitted to the meeting.*

Attended Equity Lens training and discussed how we need broad view not just trend. B. Klein noted similar problems at Chemeketa.

#12 Distribute board agenda 2 schools days. W. Andersen suggests business days instead of school days. B. Schaffner says she will not make that deadline because the meeting is less than 2 days prior. B. Klein says it's been that way for years. M. Ballance stated other reports should be able to make that. OSBA suggests using working days.

#6 Administrative expectations of board.

#11 Diversity

Will wait for clarification and other board member attendance in April.

i. Vote on Governance Model/Agreement

d. Update on 403b - J. Staats

Jason will report on that next meeting

### **VIII. Old Business**

a. Policy Review Committee

M. Ballance committee meets monthly. March meeting had tech difficulties with OSBA rep. Drafts should be available for board by June.

Charter Review will begin in September. Report will go to State Board of Ed in January per M. Ballance

b. Inclusion, Diversity, Equity, Access (IDEA) Committee

Vision and Mission statement has been created. Can be approved at next meeting. W. Andersen thinks emphasis should be placed on broadening equity. Wants to further discussion with full board. Suggestion to look at the All Students Belong policy and include language similar to that.

C. C. Matti thinks we need to update info with the Secretary of State. M. Ballance will follow up.

**IX. Executive Session pursuant to ORS 192.660(2)(B) to review personnel, legal issues.**



**EAGLE CHARTER SCHOOL - BOARD MEETING**

**Minutes**

**Thursday, Mar 18, 2021 – 6:30 PM Virtual meeting**

**999A LOCUST ST NE - SALEM, OR 97301**

**ZOOM ID: 961 7271 5351**

**Password: EagleBoard**



*You must log in to Zoom using your full, real name in order to be admitted to the meeting.*

**X. Adjournment**

**W. Andersen moved to adjourn, C. Matti seconded. Motion passed. Meeting adjourned at 8:18.**

**Next Board Meeting: Mar. 18th, 2021 at 6:30 PM Virtual Meeting**

**\*Complaints:** The board will not hear complaints concerning individual school personnel. The chair will direct the speaker to follow written complaint procedure for consideration and disposition of legitimate complaints involving staff. Anyone failing to comply with rules of conduct or who causes a disturbance may be asked to leave by the chair and upon failure to do so becomes a trespasser.