



EAGLE CHARTER SCHOOL - BOARD MEETING

Minutes

Thursday, Jan. 21, 2021 – 6:30 PM Virtual meeting

999A LOCUST ST NE - SALEM, OR 97301

ZOOM ID: 961 7271 5351

Password: EagleBoard



You must log in to Zoom using your full, real name in order to be admitted to the meeting.

I. Call to Order – S. Priem

- a. 6:30 PM

II. Roll Call – S. Priem

- a. All board members present

III. People in Attendance - S. Priem

- a. M. Ballance, S. Doran, B. Klein, R. Marquardt, M. Watson, C. Matti, S. Priem, J. Staats, W. Andersen, E. Garibay, B. Schaffner, C. McKinney, Y. Perez, A. Dreischmeyer, G. Winden, E. London, K. Ryberg

IV. Approve Agenda for Jan. 21, 2021 Meeting – S. Priem

- a. S. Priem - remove under new business approval for December special meeting and All Students statement
- b. W. Anderson - parent survey still open, will be discussed in principal report
- c. Motion made by W. Andersen and seconded by R. Marquardt. All in favor. None opposed. No further discussion. Motion passes.

V. Public Comment – S. Priem

- a. The board welcomes participation by the members of the public. To address an item on the agenda, before the scheduled start of the meeting please write your name and a short description of the agenda item you'd like to address and submit this to the chair, along with any materials. Written materials should be emailed or sent to the school principal at least 24 hours before the meeting. Total time to present shall not exceed five minutes unless the Board grants more time. Please see note with * regarding complaints, below. Those asking to make a formal presentation not on the agenda must provide notice and a written request detailing the subject to the principal at least 14 days before the meeting. Presentation shall not exceed 15 minutes unless permitted by the chair.

VI. Oral Reports:

- a. Chair's Report - S. Preim - Policy rewrite update, leadership while on leave
 - i: Policy project - will start with Leslie to ensure needed policies completed, Personnel Rules can go into handbook not a policy. Discuss policies in open board meetings if it is an issue involving stakeholders. Policies do not need to be read the first time, can be adopted on second reading. People should not take complaints to the State Board of Ed, Eagle Board handles complaints and has 30 days to respond. If no response within 30 days, a complaint may go to the State Board of Education. Leslie can come when policy has packet of policies to be



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reviewed

ii: S. Preim needs to take a medical LOA. W. Andersen will take over as interim board chair. Bylaw 5.7 says the Board may appoint an assistant officer as necessary to cover William's position. J. Staats was asked to cover the position. Motion made by B. Klein to appoint Jason as interim vice chair, Seconded by R. Marquardt. All in favor. None opposed. No further discussion. Motion passes.

b. Treasurer's Report C. Matti

i: Brokerage statement in folder, account is growing, over \$200K in checking, spending less than proposed budget.

ii: W. Andersen asked about federal funds coming in, per M. Ballance it has not been touched but may be needed later in the year (\$75K). State anticipates more funding from the federal government. If Eagle reopens this year will we still have enough funds or will we need more emergency funds? (per W. Andersen). Per M. Ballance if hybrid we will need to hire additional staff and cleaning supplies.

iii: J. Staats asked who the CFO of the organization is, not just treasurer or accountant. Who creates documents, spreadsheets, profit & loss statements. Per C. Matti no official CFO, using reports from software and done by the accountant. Topic to be discussed at future meetings.

c. Principal's Report - M. Ballance Brief Summary including Covid update, allow for questions

i: Gov. Brown on 12/23/20 encouraged schools to return to in-person learning when feasible. ODE looked at guidelines and took over local control of schools. Eagle has a challenge because it services two counties. Metrics are now advisory and on 1/19/21 ODE released updated guidance that changed metrics for some schools to open. Marion county levels are far beyond broadest guidelines. If school opens outside of advisory, school would need to offer on-site testing, and lose some liability protection. Not feasible now for Eagle to open in a wide-hybrid way. We can see students in a limited way, (e.g. for students who cannot access education in any other way or students who truly struggle with distance learning). If school has no COVID spread we can look at slightly broader openings. We are looking at Limited In-Person Instruction of 2 hours per day max, not during mealtimes, outside when possible, and continuing CDL. After the majority of staff have had a 2nd vaccine and 2 week wait time, we will look at starting LIPI. In an ideal environment, cases decrease and we look after spring break at



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bringing groups of students back to relearn how to “school”. Dependent on COVID strains and hospitalization rates of children. Goal is not to have school open and then close back down again.

W. Andersen asked about children with disabilities and high death rates. His opinion is it is better to think about opening next year to err on the side of caution.

J Staats suggested CDL through the end of the year. Are there further financial supports that need to be put in place to ensure continued quality? Per M. Ballance we will be bringing in sub to work with very small groups of students. Staff will discuss during PD time. How likely is it to stay in CDL? Per M. Ballance at Superintendent Meeting experts predicted uptick through Feb, and then begin to come down from March through summer. Current county numbers do not look likely to open regular schooling, but small groups will be able to safely convene if student’s can follow protocols. From parent survey results most don’t feel safe enough to have kids in school, but would like to see some sort of small group when it is safe. CDL will still need to be offered. Jason asked if school has been in position to offer PPE to families in need, and instruction in how to wear PPE? Have 54 Chromebooks been dispersed? We are updating those but they have not been put in the management system yet. Fixing old machines first and will phase in as needed, and when can be used in a more supervised manner.

S. Preim stated proceed with caution and on advice of M. Ballance. Families affected by COVID have still been able to attend school due to CDL.

W. Andersen said the OSBA House Bill was based on following the guidelines or putting liability insurance at risk. William asked about student openings in school. There are openings in all but 2 grades. Asked about the audit. Current audit issue is with lunch balances due to the ODE situation. Copy of audit available for each board member in paper copy.

K. Ryberg said increase in unemployment because of FMLA expiring 1/31. Wondering if resources will be connected with families. We were delivering food boxes, which has been replaced with another food program. An SKSD social worker has been helping with resources. S. Preim suggested adding programs available on the website.

S. Preim asked about Micro and pet related work. She has a vet student who is willing to speak to kids, and a therapy pet and rescue person.



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B. Klein advised college staying in CDL through summer, but is doing some small group and has suggestions.

- d. Parent Club Report - M. Watson Brief Summary, allow for questions
 - i. Kids Craft Bingo coming up
 - ii. Zoom lunch playdates monthly
 - iii. Eagle gear opens 2/1/21

VII. New Business

- a. Approve minutes from December 17, 2020 minutes
 - i. Motion made by W. Andersen to approve amended minutes, seconded by R. Marquardt, All in favor. None opposed. No further discussion. Motion passes.

VIII. Old Business

- a. Policy Review Committee
 - i. Update on meeting time/agenda
Committee consists of W. Mars, E. London, J. Staats, R. Marquardt, A. Dreischmeyer. Times and agenda to be determined at a later date.
- b. 403b Retirement Account - Continued Discussion
 - i. Any new information?
C. Matti spoke with group financial advisor who suggested 401K, does not make sense with PERS, there is another contact but we have not been able to contact, W. Andersen and J. Staats want to expedite this with a low-cost Index fund, K. Ryberg has a suggestion to contact other charter schools to see who they are with (Voya Financial), J. Staat will take this on, B. Klein has knowledge of this. It will be discussed at the next meeting.
- c. Inclusion, Diversity, Equity, Access (IDEA) Committee
 - i. Updates on vision/mission Progress being made on committee, new parent interested in joining, We are doing Mission and Vision statement, email sent out of OSBA conference video about diversity hiring practices, looking to include student involvement on committee
- d. Board Director Working Agreement
 - i. Any new information?
 - 1. Could be put higher up on the agenda. Annual performance goals of principal to be revisited annually.



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2. (Page 1, #4) M. Ballance says goals ideally should be done in the fall, and the board can direct when they would like to see goals. Usually set on student improvement goals which is challenging in CDL. Board should be more actively engaged in this for the administrator per W. Andersen. Goals should be set and evaluated collaboratively. S. Preim suggests setting up a process to begin discussion during summer so goals can be set in fall. ODE also has parameters and measures that must be achieved.
 3. (Page 2, #6) Data driven decisions and sharing success and challenges of the school's system should be considered urgently from administrator to board.
 4. They would like to close on this at the February meeting. Suggestions can be sent to S. Preim to amend the "living document".
- e. Staffing changes:
- i. long term sub for office, interviewed for bookkeeper and is hoping to make and offer soon
- IX. Executive Session pursuant to ORS 192.660(2)(B) to review personnel, legal issues.**
- a. **No need**
- X. Adjournment**
- a. **W. Andersen moves to adjourn. J. Staats seconded. All in favor. None opposed. Motion passes. 8:22 PM**

Next Board Meeting: Feb. 18th, 2021 at 6:30 PM Virtual Meeting

***Complaints:** The board will not hear complaints concerning individual school personnel. The chair will direct the speaker to follow written complaint procedure for consideration and disposition of legitimate complaints involving staff. Anyone failing to comply with rules of conduct or who causes a disturbance may be asked to leave by the chair and upon failure to do so becomes a trespasser.