



EAGLE CHARTER SCHOOL - BOARD MEETING

Minutes

Thursday, Apr 15, 2021 – 6:30 PM Virtual meeting

999A LOCUST ST NE - SALEM, OR 97301

ZOOM ID: 961 7271 5351

Password: EagleBoard

You must log in to Zoom using your full, real name in order to be admitted to the meeting.

I. Call to Order – S. Priem

Meeting convened at 6:33PM

II. Roll Call – S. Priem

S. Priem, R. Marquardt, C. Matti, J. Staats

III. People in Attendance - S. Priem

C. McKinney, R. Marquardt, M. Ballance, C. Matti, J. Staats, A. Dreischmeyer, E. London, Brittany S., G. Winden

IV. Approve Agenda for April 15, 2021 Meeting – S. Priem

No changes to agenda.

V. Public Comment – S. Priem

- a. The board welcomes participation by the members of the public. To address an item on the agenda, before the scheduled start of the meeting please write your name and a short description of the agenda item you'd like to address and submit this to the chair, along with any materials. Written materials should be emailed or sent to the school principal at least 24 hours before the meeting. Total time to present shall not exceed five minutes unless the Board grants more time. Please see note with * regarding complaints, below. Those asking to make a formal presentation not on the agenda must provide notice and a written request detailing the subject to the principal at least 14 days before the meeting. Presentation shall not exceed 15 minutes unless permitted by the chair.

No public comment at this time.

VI. Oral Reports:

- a. Chair's Report - S. Priem: Teacher Appreciation Week early May
S. Priem reported enjoying ODE site visit time. Seemed pleased with the direction of Eagle and encouraged by areas of growth. Teacher Appreciation week coming up. May 1 is Principal Appreciation Day. Brief executive session after. S. Priem states how valued and appreciated Dr. Ballance is and looks forward to coming up with a mutual contract.
- b. Treasurer's Report C. Matti
C. Matti presented spreadsheets. Expressed Mila doing really well. Statement for brokerage account presented as well, along with checking account balances.
- c. Principal's Report - M. Ballance Brief Summary, allow for questions



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M. Ballance uploaded report. Highlights are ODE site visit and appreciation for all who participated. COVID update: back to small in-person groups and is thankful for board support for small rollout. Reopening next year, expect guidance from ODE at the end of month. Hope to return fully in person. Looking into childcare options. Summer School, since the state is giving a grant we are looking at options and currently having meetings about enrichment programs. The theme will be Minecraft. Graduating 5th graders will be invited back. Enrollment is at 144 kids. Had the lottery and demand was high. Staff has signed intent to return letters. New salary schedule is in the folder. S. Priem asked if these numbers will be rolled into the budget request. Yes. M. Ballance expressed QuickSchools is up and running. Received COVID relief funds from the government. More should be on the way. Reminded that Best of the Willamette Valley is currently open. S. Priem asked about the parent survey and wondered if the site visit report. Yes. Most parents approved of our cautious return to school. R. Marquardt reported that all government buildings should open Sept. 1. J. Staats asked about the budget and how much more will be received. We need to wait for ADMW numbers from the state. R. Marquardt thinks the number looks good and the legislature has funds to work with. M. Ballance said in the superintendent meeting they said might be slight cut, but with federal funds it should balance. Still looking for consistency from the state. Budget draft will be presented at the next board meeting.

d. Hybrid Teaching Plan - M. Ballance

Gone very well so far. Rolled out after Spring Break in 3 cohorts. Work in small groups one day per week. Some students come more frequently as needed. Even skeptical families are feeling more comfortable. Uke lessons began this week with Ms. Romine. We will continue with this plan, and keep slow and steady for the remainder of the year. S. Priem asked if other charters are similar. We are in different communities so we all have different approaches. Teachers shared it is going well. M. Ballance said summer school groups will be 12-15.

e. Parent Club Report - M. Watson Brief Summary, allow for questions

Brittany S. shared they have a meeting next week. Auction/raffle is still looking for items hoping by April 26 in hopes to sell tickets by May 1.

f. Technology Report - A. Robbins

We will be getting devices back from kids at the end of year for updates..
Outdated Chromebooks will be sold as Google will no longer support them.

VII. New Business



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- a. Approve minutes from February 24, 2021 and March 18, 2021 minutes
February minutes motion to approve by J. Staats and seconded by R. Marquardt. Approved unanimously. March 18 minutes motion to approve by R. Marquardt and seconded by J. Staats. Motion passes unanimously.
- b. Discuss Virtual Site Visit from April 8th via Zoom
Not a lot of outcome from the visit, but will be used for the renewal process next year per M. Ballance. She did receive a lot of nice compliments from parents.
- c. Board Director Working Agreement -- update, postpone to May
Discussion tabled until next month. S. Priem went to OSBA to look at budget policies to include into the Board Working Agreement. Changed school days to working days.
- d. Update on 403b - J. Staats
In November, the Board made a motion to create 403b and J. Staats has been looking into providers. C. Matti had previously done extensive research. J. Staats is now stating this is not in the best interest of the school or staff at this time. Reached out to 3 other charter schools. They use 401K which limits the amount of funds per year. Wants to ask the board to reverse the 403b and look to a 401K. Up front fees less on the 401K. Investment platforms and similar returns. 403b and 401K are both pre-tax. If the board would like to continue with previous motion the next step is exactly how many employees and contribution is generally 3-5% of income. America Funds Co-Capital Group is suggested. Fees for 401K are .5% versus 1% for 403b. Dr. Ballance needs to survey staff to see who will participate and how much they will be investing monthly. J. Staats will continue to work with Kevin whose information is in the board folder.

J. Staats made a motion to pursue a 401K as opposed to a 403b with a proposal to be reviewed within the next meeting. Seconded by R. Marquardt. Motion passed unanimously.

VIII. Old Business

- a. Policy Review Committee
The Policy Committee has met several times and is led by Leslie from OSBA. Wrap up date in June and the draft of all policies will then go in front of the board. Early in June drafts will be shared with the board. First board meeting will be the first reading. Time for public comment. Second board meeting is second reading, and then could be voted on. Governance Agreement can be postponed until after policies are adopted per S. Priem.



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b. Inclusion, Diversity, Equity, Access (IDEA) Committee

The IDEA Committee met last evening. They will be reaching out to the Parent Club to find ways to engage more parents, and we need to express our goals to the public. A proposal was made to include more holidays on the calendar, but will defer to the policy committee to have families share religious holidays with teachers prior so we can support students when missing school and supporting them in any religious observation, like fasting, that will occur during school times. Board was to review the OSBA workshop video. S. Priem shared the video was great but with budgetary constraints we are limited in the outreach we can do to reach more diverse educators. Per J. Staats stated the role of video was to look at ways to support administration in looking at ways to raise awareness of creating a more diverse workforce.

c. Budget Committee -- start thinking!

Per M. Ballance says OSBA says by law we don't need a budget committee. The administrator can generate a budget to present to the board. S. Priem wants to ensure that the public has an opportunity to have a voice in the budget process. J. Staats wondered the benefit of having the committee last year. Per C. Matti most of the discussion was about personnel expenses which the committee should not be discussing. Per Brittney S. the same people seem to show up to every committee so it seems like the need for a budget committee is not getting more public input.

d. Update info with the Secretary of State (M. Ballance will follow up)
This has been completed.

E. Humane Society thank you notes have been mailed.

IX. Executive Session pursuant to ORS 192.660(2)(B) to review personnel, legal issues.

R. Marquart moved to recess to executive session pursuant to ORS 192.660 (2)(B).
Seconded by C. Matti. No discussion. Passed unanimously.

X. Adjournment

J. Staats made a motion to adjourn the meeting. R Marquardt seconded the motion. No discussion. Approved unanimously. Meeting adjourned at 8:09PM.

Next Board Meeting: May. 20th, 2021 at 6:30 PM Virtual Meeting

***Complaints:** The board will not hear complaints concerning individual school personnel. The chair will direct the speaker to follow written complaint procedure for consideration and disposition of



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legitimate complaints involving staff. Anyone failing to comply with rules of conduct or who causes a disturbance may be asked to leave by the chair and upon failure to do so becomes a trespasser.