



EAGLE CHARTER SCHOOL - BOARD MEETING

Minutes

Thursday, Jan 20, 2022 – 6:30 PM Virtual meeting

999A LOCUST ST NE - SALEM, OR 97301

ZOOM ID: 961 7271 5351

Password: EagleBoard



You must log in to Zoom using your full, real name in order to be admitted to the meeting.

I. Call to Order – S. Priem

- a. Meeting called to order at 6:30 PM

II. Roll Call – S. Priem

- a. Shannon Priem, William Andersen, Jason Staats, Rob Marquardt, Crystal Matti, Bill Klein

III. People in Attendance – S. Priem

- a. Gail Winden, Brittany Schaffner, Dr. Marie Ballance, Sarah Doran

IV. Approve Agenda for December 16, 2021 Meeting – S. Priem

- a. Moved by William, seconded by Jason. Motion passed.

V. Public Comment – S. Priem

- a. The board welcomes participation by the members of the public.
 - To address an item on the agenda, before the scheduled start of the meeting please write your name and a short description of the agenda item you'd like to address and submit this to the chair, along with any materials. Written materials should be emailed or sent to the school administrator at least 24 hours before the meeting. Total time to present shall not exceed five minutes unless the Board grants more time. Please see note with * regarding complaints, below. Those asking to make a formal presentation not on the agenda must provide notice and a written request detailing the subject to the administrator at least 14 days before the meeting. Presentation shall not exceed 15 minutes unless permitted by the chair.

VI. Oral Reports:

- a. Chair's Report - S. Priem: Above and beyond letter was sent home to parents, Ms. Simpson was accidentally left off. Board would like to recognize the work and efforts of Ms. Simpson, especially during exposures, quarantine, and distance learning. Need to find more interesting people to bring in to the school for children to speak to. Shannon is creating a single information sheet in regard to COVID-19.
- b. Treasurer's Report - J. Staats: Will be spending time in February with Northwest Mutual to go over the accounts in-depth. Wants to come up with better reporting to replace the current PNL sheet. OregonSaves is set up to go, need someone to assist with enrolling staff. \$396,995.38 total balance (Brokerage and



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Cash accounts).

- c. Administrator's Report - M. Ballance: 2 grades were quarantined this month (3rd and 4th grades). No spread found within ~~in~~ the school. EAGLE has some BinaxNow rapid tests. Staff submits a weekly PCR test through the State. Distance learning for an entire class during a quarantine is handled by the teacher with assistance from Ms. Simpson. If an individual student is quarantined, their distance learning is handled by Ms. Simpson. Asking to close the school to students on February 18th to allow teachers a chance to get tasks done and caught up on. February 1st from 6PM to 8PM is the ODE Zoom Public hearing, members of the public who wish to comment may sign up to do so, verbal or written are allowed. Hired a new part-time office staff member, Kayla Joe, to work with Mrs. Perez. And instructional aide was hired by Salem-Keizer to assist Mrs. Powers, she starts on January 24th. Mr. Gaboury is still out on paternity leave, Ms. Andrews and Mrs. Mars both had emergency surgery in December and are out the entire month of January. Ms. Doran, Susan Mancke, the Parslow Family, and Mary Michael are filling in during these absences. Mr. Dickson will be taking two weeks of paternity leave in February when his second child is born.
 - i. William Andersen moves to approve February 18th as a non-student contact day for students, seconded by Bill Klein. Motion passed.
- d. Parent Club: Molly, former secretary moved last month and a new secretary has taken over for her. BottleDrop fund raiser is still going. Spring Dance is being planned (March 10th), like the one done two years ago along with a raffle. COVID protocols will be enacted, parents will need to register ahead of time for the dance. Staff appreciation budget was approved. Working on another type of Food Fundraiser. Parent Club will continue to provide food to the staff for Spring Conferences.
- e. IDEA Committee: There was no IDEA meeting for January.

VII. **New Business**

- a. Approve minutes from December 16, 2021 Board Meeting
 - i. The minutes were not included in the January folder, will move them to the February folder and approve them in February.

VIII. **Old Business**



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- a. COVID Bonus: (Picking up from December 2021 meeting)
 - i. We appear to be under budget on spending. Current idea is \$500/staff, @ 20 staff this would be \$10,000. Funds are provided by ADM based on Student enrollment. Enrollment has been affected by COVID-19, but Dr. Ballance believes the ADM amounts will be updated by the State soon. Dr. Ballance agrees with the concept of a COVID bonus, but stressed that most staff would probably appreciate more time over money (non-student contact days, or the like).

IX. Adjournment Next Board Meeting: Feb. 17, 2022 at 6:30 PM Virtual Meeting

Moved by Rob Marquardt, seconded by William. Motion passed.

***Complaints:** The board will not hear complaints concerning individual school personnel. The chair will direct the speaker to follow written complaint procedure for consideration and disposition of legitimate complaints involving staff. Anyone failing to comply with rules of conduct or who causes a disturbance may be asked to leave by the chair and upon failure to do so becomes a trespasser.