



## EAGLE CHARTER SCHOOL - BOARD MEETING

### Minutes

Thursday, Dec 16, 2021 – 6:30 PM Virtual meeting

999A LOCUST ST NE - SALEM, OR 97301

ZOOM ID: 961 7271 5351

Password: EagleBoard



*You must log in to Zoom using your full, real name in order to be admitted to the meeting.*

**I. Call to Order – S. Priem**

- a. Meeting called to order @ 6:38 PM

**II. Roll Call – S. Priem**

- a. S. Priem, W. Andersen, R. Marquardt, B. Klein, & C. Matti

**III. People in Attendance – S. Priem**

- a. Dr. Ballance, Gail Winden (School Counselor)

**IV. Approve Agenda for December 16, 2021 Meeting – S. Priem**

- a. Moved by W. Andersen, Seconded by B. Klein, Motion passes

**V. Public Comment – S. Priem**

- a. The board welcomes participation by the members of the public. To address an item on the agenda, before the scheduled start of the meeting please write your name and a short description of the agenda item you'd like to address and submit this to the chair, along with any materials. Written materials should be emailed or sent to the school principal at least 24 hours before the meeting. Total time to present shall not exceed five minutes unless the Board grants more time. Please see note with \* regarding complaints, below. Those asking to make a formal presentation not on the agenda must provide notice and a written request detailing the subject to the principal at least 14 days before the meeting. Presentation shall not exceed 15 minutes unless permitted by the chair.
  - i. William: Under currently advised waiver on Student loans, all Public Service Loan Forgiveness submissions have been granted credit for all of the months during the pandemic. StudentAid.gov PSLF form.

**VI. Oral Reports:**

- a. Chair's Report - S. Priem: Attended OSBA Webinar. Complaints fall into specific categories aligned with policies we cover. Should check our policies online to ensure they are correct as far as complaints go. ABC, All Students Belong JSCF, Sexual Conduct, Child Abuse, Discrimination AC. Last step before administrative level. Should ensure none of our policies are retaliatory in nature and state what we will rule on (complaint carried further or upheld at administrative level). Need aesthetics that show all people will be treated fear and equal. Confidentiality must be assured, but cannot be promised.



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Keep with commitment to affirm support of staff. Should release a message from the board in a public space (EAGLE website, etc.) stating our support and appreciation. Shannon will work on the message over the holidays (teachers are back on January 3<sup>rd</sup>)

b. Treasurer's Report - J. Staats: Jason is not in attendance, but submitted SIA Annual Report, Bank Statement, and Quickbooks report.

c. Administrator's Report - M. Ballance: Plus Covid and Charter renewal process update:

Weekly COVID screenings for students who wish to participate. Saliva test, take home, bring back. State released a Test-to-stay program. Only allowed for unvaccinated students who are following the precautions. Can use a rapid test to see if you register as positive. If not positive, you can stay, otherwise distance learning. Vaccinated students are monitored in the event of exposure, but not sent home unless they show signs.

Dr. Ballance will be working on the Charter Renewal over the break. Hoping to get a draft to Kate at OSBA early next week. ODE will host a Zoom listening session for the EAGLE community on February 1<sup>st</sup> from 6-8PM.

EAGLE has hired both part-time and full-time office staff.

Openings in Grades 4 and 5 with a potential opening in Kinder starting in Jan  
Auditors returned the draft of the Annual Audit. It is in the Board folder.

Shannon will need to sign documents and then the Audit will be complete.

Pre-pandemic Tardy Process is back in process (having parents sign students in if late)

Safety training and education is ongoing (fire drill was today). EAGLE is doing well in emergency response.

New laptops for the teachers! Other technology updates are included in the submitted Administrator's Report

Ms. Simpson is doing a great job with Distance Learning!

Kindergarten is having a pajama party tomorrow. The remaining classes are having "Green Zone" parties (recognizes safe, kind, respectful kids).

Bingo night had good turnout

- R. Marquardt provided feedback on how the bingo cards were printed and provided advice for future bingo nights

G. Winden coordinated this years Giving Tree to help EAGLE families in need.

- S. Priem: When will boxes be delivered and will help be needed?

- G. Winden: Tomorrow morning, most are being picked up, one is being



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delivered

- R. Marquardt: Are parents expected to provide vaccination proof to the office for records?
- Dr. Ballance: Yes, to be used to determine how to handle kids in case of exposure.
- W. Andersen: How does attendance compare to previous months
- Dr. Ballance: Attendance is down across the country
- W. Andersen: At drop off, if an adult didn't have a mask with them, would it be provided? Yes.
- W. Andersen: Do parents need to leave the loop and come back if they pull in late? Staff pays attention and the parent needs to park in a parking spot and come in to sign in tardy.
- R. Marquardt: Parking on the street and walking in is often faster than the car line
- W. Andersen: How many students will not be invited to the Green Zone Party?
- Dr. Ballance: About 30 out of 140 students will not be participating. This is common for the first Green Zone party of the year.
- W. Andersen: How will Micro be affected over the foreseeable future?
- Dr. Ballance: No more mixed grades, each grade will have their own, in-class, business that will focus on literacy as well.
- S. Priem: When is school out for Winter Break on Friday? 3:00pm

d. Parent Club: No Parent Club member in attendance

#### VII. New Business

- a. Approve minutes from November 18, 2021 Board Meeting
  - i. Moved by R. Marquardt, Seconded by B. Klein, Motion passes
- b. COVID bonus
  - i. Jason is exploring a way to finance a COVID bonus for staff. We will pick this up in the January Board Meeting to discuss further and see what our options are.
    - W. Andersen: Believes the cause is worthy, but wants to ensure the monies are not coming from student education or curriculum expenditures.
- c. Review the documents in the board folder concerning Charter Renewal

#### VIII. Old Business



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a.

**IX. Adjournment                      Next Board Meeting: Jan. 20, 2022 at 6:30 PM Virtual Meeting**  
Moved by W. Andersen, Seconded by R. Marquardt, Motion passed

**\*Complaints:** The board will not hear complaints concerning individual school personnel. The chair will direct the speaker to follow written complaint procedure for consideration and disposition of legitimate complaints involving staff. Anyone failing to comply with rules of conduct or who causes a disturbance may be asked to leave by the chair and upon failure to do so becomes a trespasser.