



EAGLE CHARTER SCHOOL - BOARD MEETING

Minutes

Wednesday, Feb 24, 2021 – 6:30 PM Virtual meeting

999A LOCUST ST NE - SALEM, OR 97301

ZOOM ID: 961 7271 5351

Password: EagleBoard



You must log in to Zoom using your full, real name in order to be admitted to the meeting.

- I. **Call to Order – W. Andersen** Called to order at 6:37 pm
- II. **Roll Call** – William Andersen, present; Rob Marquardt, present; Jason Staats, present; Shannon Priem, present. Absent: Crystal Matti
- III. **People in Attendance - W. Andersen** Dr. Ballance, principal; Elizabeth London, 4th grade teacher; Allison Dreischmeyer, parent; Miss Winden, counselor; Brittany Schaffer, parent club; Erin Garibay, parent club, Katie Marquadt, parent.
- IV. **Approve Agenda for Feb. 24, 2021 Meeting – W. Andersen** J.Staats voted to strike 8b, not ready to present until next month. Strike 8d as it is covered in the principal's report. Motion to approve the agenda, R. Marquardt. Seconded by S. Priem. Motion carries.
- V. **Public Comment – W. Andersen**
 - a. The board welcomes participation by the members of the public. To address an item on the agenda, before the scheduled start of the meeting please write your name and a short description of the agenda item you'd like to address and submit this to the chair, along with any materials. Written materials should be emailed or sent to the school principal at least 24 hours before the meeting. Total time to present shall not exceed five minutes unless the Board grants more time. Please see note with * regarding complaints, below. Those asking to make a formal presentation not on the agenda must provide notice and a written request detailing the subject to the principal at least 14 days before the meeting. Presentation shall not exceed 15 minutes unless permitted by the chair.
No public comment
- VI. **Oral Reports:**
 - a. **Chair's Report - W. Andersen** Not much to report, surprised by some of the things in principal's report about oregon standards for opening
 - b. **Treasurer's Report C. Matti** Crystal is not here, but sent in a report. Very little change. Investments are all in fixed income - more stable. Bounced back, down by 1% in our life time investment
 - c. **Principal's Report - M. Ballance** Brief Summary, allow for questions
 - i. COVID Update and considerations in looking at school reopening in packet.
 1. **Questions - W. Andersen** - 75% of staff been vaccinated, are all staff members intending to be indicated? One member not able to



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be vaccinated for health reasons. S. Priem - Based on survey results, we are good with CDL, is there any official decision that the board needs to make about opening up. Answer: it would be wise if the board deliberates and has a unified recommendation for the administrator to enforce. J. Staats suggests by the next meeting, but really the sooner the better would be best.

- a. **Open discussion** - W. Andersen strongly recommends continuing CDL because of the SPED population of students. Likes the idea of LIPI and slow roll out, we need to keep staff and families safe; some students are doing well, others are struggling. It would be unfair to put teachers, families, and students at risk if they want to stay part of Eagle with the hope that we would be able to be back next year. J. Staats agrees with the administrator plan, LIPI for the most vulnerable but CDL for the rest of the year as well. S. Priem agrees with administrator's approach, believes that LIPI should be at administrator discretion. R. Marquadt has seen minor symptoms in those around him, would love to see kids return as soon as possible but also knows it needs to be safe for all involved. M. Ballance recognizes this is not an easy decision, nor is there a perfect answer. We have many students who come to Eagle because they need a lot of extra help and support; coming back in small groups allows us to keep them safe and give them that support. We don't have the space to bring everyone back with the guidelines. Plan is that after spring break, all students will have the opportunity to come into the building once a week and continue CDL at the same time. W. Andersen asks about social time. Dr. Ballance answered that it is time to learn how to interact with each other again and do some art. Next week it will be a craft project and play time for team sports that are COVID safe. This is also a time to remind students of how to behave at school during COVID. Some of that during CDL but this time will help with in person social skills. J. Staats asked if all of this falls under LIPI. W. Andersen asked if any students had trouble keeping their masks on. Dr. Ballance



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answers yes, but not with the youngers, older kids are testy sometimes. W. Andersen asks about the importance of ventilation, how is Eagle doing in that regard? Dr. Ballance answers that we are set as we can be in an old building with no central ventilation. Every room has special air filters, the windows stay open for air flow. Dr. Ballance will be watching a seminar from ODE for further updated information.

J. Staats motions that the board recommends the administrator continues CDL for the remainder of the school year while implementing LIPI at staff discretion in accordance with state law. W. Andersen seconds. S. Priem comments that this will be a flexible approach, this isn't a flat closure culture that we have, sounds like this is student-centered to match all needs of our students. Vote passes unanimously. Dr. Ballance thanks board for guidance as we move forward. J. Staats asked if board members are able to attend town hall meetings, the answer is yes. Board members need to redirect any questions to Dr. Ballance. S. Priem - board members can have personal opinions outside of board meetings. R. Marquadt - creates a great opportunity to invite parents to the board meeting if they do have questions for the board during that time.

ii. enrollment and staffing -

1. Finally hired a new bookkeeper to take over for Janey, she works full time at a medical office so she works at Eagle on Fridays. Training with Mrs. Perez tonight.

iii. Equipment and Technology

1. **S. Priem** - Quick Schools looks like a great option for SIS (Yay Austin!) as explained in Principal's report, so the board agreed staff should pursue the contract. M. Ballance comments that it looks really nice and user friendly. It is also within our technology budget.

iv. Facilities

1. No questions

v. Finances

1. No questions

vi. Safety

1. Nothing to report

vii. Attendance

1. No questions

viii. Academics



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1. **Questions: J. Staats** - if OR application for testing is denied, will that have to be in person and how long does that take? Dr. Ballance answers, it would happen during LIPI and it takes multiple days to complete. Math and ELA, two tests per subject that can take quite a few days. Some students complete quickly. We are looking at multiple weeks. Usually the month of April is devoted to testing. We would need to structure different days for testing so that students can still access social time as well, LIPI is only 2 hours a day.
 2. **J. Staats** - what percentage of students are currently completing i-Ready right now? Dr. Ballance answers that this is a challenging part of CDL. We can't sit and force a child to sit and do i-Ready, which means we are relying on child's responsibility and a parents support. i-Ready is in addition to Zoom classes as a support tool; in person it is used regularly as a support for math and ELA. In CDL, this is hard to implement. The biggest priority is to have students coming to Zoom classes, many challenges are presented. Dr. Ballance will have T. Woodside (TOSA) pull a report from i-Ready.
 3. **S. Priem** - amazing that kids raised \$2,000 for the Heart Heroes Association. What was the fundraiser? Dr. Ballance answers that that the American Heart Association did an assembly at the beginning of February and kids were tasked to fundraise on their own.
- ix. Back to School Programs**
1. No questions
- x. Additional Considerations**
1. Dr. Ballance would like to thank staff. Mrs. Perez has put in countless hours stepping into the role of office manager and spent time learning bookkeeper tasks to train new bookkeeper. She has helped train the other office specialist as well. S. Priem would like to really thank her for her efforts during Administrative Support Day at end of April. Austin Robbins found an SIS system for staff which has been a years long process. Miss Winden volunteers at one of the local food pantries and pulled together food boxes to families without power last week.
- J. Staats** suggests opening up subject by subject, preferred.



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- d. Parent Club Report - M. Watson Brief Summary, allow for questions
B. Schaffner (vice president) reporting for the parent club. Opens for questions. J. Staats comments on how busy and successful they are. Excited to spend money from fundraising. Parent club always gives staff members presents for Appreciation weeks.

VII. New Business

- a. Approve minutes from January 21, 2020 minutes
J. Staats motions to approve minutes. R. Marquadt seconds. Motion carried unanimously
- b. Board Director Working Agreement
S. Priem has taken the lead. Changed the draft to version 2 as of January 3rd. Added an introduction as discussed to note that it was a living document and completed minor tweaks. No need to adopt tonight, but that is an option. Currently lives in the January board meeting folder. Dr. Ballance does not see anything that needs to change concerning the administrators expectations of the board in the document. The idea is to keep it pretty general. J. Staats suggests we move to approve in the next board meeting. S. Priem asks that as an assignment for all board members would be to read through the document before the next meeting and be prepared to discuss any changes. Tabled until next meeting.

VIII. Old Business

- a. Policy Review Committee
M. Ballance. First policy committee on February 8th. OSBA liaison, Leslis, was very efficient. The policy committee met for an hour and went through our first policies. The committee will meet once a month to continue policy reviews. These are public meetings. W. Andersen requests that the meeting info be sent to board members so that they can join in needed.
- ~~b. 403b Retirement Account – Continued Discussion~~
- c. Inclusion, Diversity, Equity, Access (IDEA) Committee
J. Staats. Consistent parent interaction, parents are always welcome. Next meeting is March 10. The committee would like to ask the board to watch a video about the role of school boards in diversifying staff that makes its attractive to applicants and how the board governs to make this possible and offers the tools that would entice applicants we might be looking for in the future.
J. Staats motions to have the board commit to watch the Diversity in District Administration: The Role of School Boards in 60 days. S. Priem seconds.



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Discussion: R. Marquadt asks that it be extended to 60 days, motion reflects change. Motion carries unanimously.

J. Staats reviews the work on the mission and goals. These should be done by the next board meeting for review and discussion. The IDEA committee recognizes this is a committee to help with the diversity and create an equity lens for the school and suggests that the board also create their own mission and goal for diversity as well. The board's goals may be different so it might be a good idea to create a separate mission and goal. Question from W. Andersen, do we have demographic information on the student body? Dr. Ballance answers that she can get that information to J. Staats to email out with the video link mentioned above.

~~d. Staffing changes:~~

~~i. Status on bookkeeper~~

IX. Executive Session pursuant to ORS 192.660(2)(B) to review personnel, legal issues.

X. Adjournment

a. **J. Staats** motions to adjourn. S. Priem seconds. Motion carries unanimously. Meeting is adjourned at 7:43 PM.

Next Board Meeting: Mar. 18th, 2021 at 6:30 PM Virtual Meeting

***Complaints:** The board will not hear complaints concerning individual school personnel. The chair will direct the speaker to follow written complaint procedure for consideration and disposition of legitimate complaints involving staff. Anyone failing to comply with rules of conduct or who causes a disturbance may be asked to leave by the chair and upon failure to do so becomes a trespasser.