

EAGLE CHARTER SCHOOL - BOARD OF DIRECTORS APPROVED MEETING MINUTES
THURSDAY, April 16, 2020 - 7:30PM
LOCATION: This meeting will be held via Zoom platform

Call to Order: Shannon Priem, Chair 7:33

Roll Call - Shannon Priem, ALL PRESENT

Approve Agenda for April 16 Meeting - Shannon Priem

Bill Klein motioned, William Andersen Seconded, All In Favor

Public Comment - Shannon Priem

None

Oral Reports:

a. Chair's Report - Shannon Priem,

Follow up with the April 16th ODE meeting. Congratulates Eagle for being voted to renew the charter until 2022.

b. Treasurer's Report - Crystal Matti: Finance statement, investment fund, Staples Discount/Credit Card

R. Mooney - Documents notices wrong year stated in quickbooks report (2017 TEMPLATE in quick books, error (wrong fiscal year))

C. Matti - Investment fund, market is decreasing which is reflected on this fund

Staples Discount/Credit Card- needs to be approved by BoD

Tabled for Mays board meeting

Powerschool - Invoice 2018/2019 School Year, only used until December 2018.

Deb Dyson, legal counsel, to look into conflict with Powerschool. To seek opinion and legal advice.

c. Principal's Report - Dr. Ballance

i. Update regarding State Board of Education presentation

Thank you to Eagle Charter BoD, Thank you to parents who have written statements, Thank you to staff to show Eagle has made great changes and great improvements. Vote was mostly in favor for continuing our charter, going through June of 2022. In addition, we Eagle and ODE have agreed to having a third party evaluator. Eagles response to COVID-19 made a positive impact during this presentation.

ii. Technology update, budget increase request - Austin Robbins/Dr. Ballance

Eagle's IT is requesting the following necessities for distance learning tech supplies for staff. Two laptops needed for office staff to work remotely. Ten headphones/microphones for staff for distance learning. Approximately \$1,800 total for needed tech support.

W, Anderson motions to move \$2,000 from sub funds to COVID-19 tech fund. R. Mooney seconds. Discussion. All in favor.

iii. Regular updates, including virtual learning (due to COVID-19)

Eagle Staff meets every morning for a check in time and shares their plan for the day. Teachers are still overwhelmed but are doing well and feeling a little more settled as getting into more of a pattern/routine. Spanish class will start next week. Music class is in the works as well, hoping to start within a few weeks.

There is no confirmed time from ODE of the current school year or next school year's timeline. Not a lot of clear guidance on budgeting or funding from ODE.

d. Parent Club Report - Melinda Watson

Parent Club is willing to financially support COVID-19 technology fund

Plans for teacher appreciation day, secretary appreciation day, principal day.

M. Watson - Nothing else to report.

New Business

a. Approve minutes from Feb. 20, 2020 meeting - all

W. Anderson moves approved minutes as changed B. Klein seconds. No discussion. All in favor.

Old Business

a. Budget Committee preparation - Shannon Priem

Budget Committee- serves as advisory to board. One administrator, one staff member, two board members.

C. Matti, W. Anderson, M. Ballance, M. Mooney, Katie Ryberg (Parent), Brittany Schaffner (Parent)

M. Ballance and staff come up with a framework for the Budget Committee.

The Budget Committee will start discussion within two weeks.

Put on agenda for May's Board Meeting for the Budget Committee to report.

b. Policy review updates - Shannon Priem

Authorized \$3,000 with OSBA to bring our laws to compliance. Pending what pandemic holds, bring Peggy (OSBA advisor) to start the process of going through Eagle's policy book in JUNE.

c. Funding for independent audit, if necessary - Shannon Priem

Discussed having an independent audit come in to review books and set guidelines and address errors in books along with guidance on how to fix them.

Configure three bids before moving forward.

Put on agenda for May's board meeting.

d. Other business/good of the order, if any

Adjournment

Next Board Meeting: May 21, 2020 (due to COVID-19, time and location TBD)

Adjourned at 8:57PM Motion to adjourn C. Matti Second B. Klein

***Complaints:** The Board will not hear complaints concerning individual school personnel. The Chair will direct the speaker to follow written complaint procedure for consideration and disposition of legitimate complaints involving staff. Anyone failing to comply with rules of conduct or who causes a disturbance may be asked to leave by the Chair, and upon failure to do so, becomes a trespasser.