

EAGLE CHARTER SCHOOL - BOARD OF DIRECTORS MEETING MINUTES
THURSDAY, June 20, 2019 – 6 PM/FINAL
999A LOCUST ST NE - SALEM, OR 97301

- I. **Call to Order** – Z. Dablow
- II. **Roll Call** –Z. Dablow, S. Priem, W. Andersen. A. Dreischmeyer, W. Andersen. C. Matti and J. Ming absent.
- III. **Approve Agenda for June 20 Meeting** – Z Dablow.
A motion was made by Shannon to approve agenda; seconded by Ali. Motion passes.
- IV. **Public Comment** -- none
- V. **Oral Reports:**
 - a. **Chair’s Report** – No report
 - b. **Treasurer’s Report** - No report.
 - c. **Principal’s Report** -- M. Ballance (provided detailed written report, highlights below) and started with Kaylee giving finance report, based on written report provided at meeting. Next year’s budget includes expected PERS adjustments, new salary schedule which was corrected (mistakes from last year in step adjustments.) All three salary schedules (classified, administrative, licensed) proposed. Moved by William, seconded by Ali; motion passes.
 - d. Discussion of using current budget to purchase iPads to begin next year; discussion tabled; board expressed concern that not all members were present to discuss; *however, because of critical timing issues to get iPads by fall, board returned to this discussion after executive session by re-convening into public session to take action.*
 - d. **Parent Club Report** – Parent Club President Karrilyn Claypool wasn’t at meeting; fund is at about \$3K; field trips okayed and planned; bingo night planned and teacher appreciation week ideas underway, although they’re to be kept secret!
- VI. **New Business**
 - a. **Minutes from April meeting** – It was moved by Shannon and seconded by Ali to approve minutes. Motion passes.
 - b. **Annual Calendar** – New calendar matches Salem Keizer School District’s calendar. Moved by William, seconded by Ali to approve. Motion passes.
- VII. **Old Business**
 - a. **OSBA bill/ODE** – working with ODE this summer on paying OSBA for strategic planning consultation.
- IX. **Adjournment**

It was moved by William and seconded by Ali to move into executive session to discuss personnel matters at 7:09 p.m.
- X. **Open session re-convened at 7:36 p.m.**
 - a. It was moved by William and seconded by Ali to authorize the purchase of iPads for \$19,957 to get them at a good price and by this fall, using only money from

the ADM payment expected in June based upon the understanding that this would leave the building fund untouched and the end of the fiscal year rainy day fund well in excess of \$100k. The timing of the purchase is at the discretion of the administrator. Voting in favor: William, Ali, Shannon. Voting opposed: Zach.

Motion passes.

While not part of the motion, rationale centered on:

1. The administrator's representation that we have two remaining ADM payments, each \$85K
2. All expenses for this fiscal year have been met, so the \$170K in ADM money still coming (85K x 2) minus \$19 - 20k for iPads, would leave \$150k to add to current rainy day balance of \$12K.
3. Building fund remains untouched at \$300K, and rainy day fund is in excess of \$160K, which exceeds \$100K. Dr. Balance had reviewed multiple budgets from large and small districts and their carry-over (rainy day fund) runs from 8-12%, depending on the district and its size. That would indicate that \$100K would be a good goal for our carry-over/rainy day, given that our annual budget is just over \$1 million.

It was moved and seconded to adjourn at 8:45 p.m.

Next Board Meeting: While not officially decided, the board can meet in July, although the school will be closed and staff on vacation. It was suggested the next meeting be in August, although no formal action was taken to postpone. If no July meeting is held, the next meeting will be:

Aug. 15, 2019 at 6:00 PM at 999A Locust St. NE Salem OR 97301