**EAGLE CHARTER SCHOOL - BOARD OF DIRECTORS MEETING MINUTES - THURSDAY, JUNE 21, 2018 – 6 PM/APPROVED**

**999A LOCUST ST NE - SALEM, OR 97301**

**I. Call to Order** – J. Ming

**II. Roll Call** – J. Ming, C. Matti, S. Priem. Z. Dablow, W. Andersen; J. Barlow

 **III. Approve Agenda for June 21, 2018 Meeting** – J. Ming

Zack motioned to approve agenda; seconded by William.

**Motion Carries**

**IV. Public Comment** - none

**V. Oral Reports:**

**a. Chair’s Report** – J. Ming

1. Met with SKSD on contract for general services; next meeting is July 19; things going well.

2. Presented Mary Jean with thank-you card and $100 board donation to IKE Box in her name, as thank you for her service.

**b. Treasurer’s Report**  - C. Matti

1. Wrapping up June; financials are in order; creating “budget to actual” system this summer.

**c. Principal’s Report –** MJ. Sandall and M. Ballance

1. Held volunteer recognition event

2. Raised $800 at Micro Madness night
3. Two awards assemblies were held and Katie Klein was honored for 100% attendance.

4. Updates on school-wide plans: English Language compliance plan is in process; Year-end attendance rate was 94%; SBAC results shows strides in Language Arts; the new math implementation caused a dip in those scores. Board discussed the Formative Assessment results with Mary Jean noting that poor attendance correlates to lower test scores. She met with all parents of children with attendance below 90 percent.

5. Nine Essential Skills and CAP: We chose five indicators this year; M.J. outlined accomplishments in all five.

6. Wellness Plan filed with ODE and tailed to Eagle Charter. Shannon moved; William seconded, to approve plan

 **Motion carries.**

7. Marie reported we’re hiring a PE teacher -- .6 PE and .4 intervention specialist, to give students extra help.
8. Marie reported we have 24 incoming kindergartners; half are siblings.
9. Marie reported new phonics and writing curriculum will be ready by fall, and that phonics will improve reading scores.

10. We got approval for Outdoor School grant for 5th grade next year.

11. Met with SKSD on Special Education; planning August inservice; SKSD will do IEP training. Marie will do Danielson training for instructional leadership.

12. Compact between parents and Eagle Charter was mailed to all parents, outlining expectations for attendance, etc.

13. Still working on code compliance issues with Fire Marshall on student lockers.

14. Suggested we add Governor of Eagleton as honorary non-voting board member; Jerry will check our bi-laws to make sure this is possible.

**d. Parent Club Report** - Parent Club Representative

1. No meetings held since last meeting, so nothing to report. May schedule summer meetings.

**VI. New Business**

1. **Approve minutes from April 19, 2018 Meeting** – J. Ming

Zack moved approval with a date correction for agenda; seconded by William. Motion carries.

1. **Board minutes and public attendance –** S. Priem. Shannon suggested we take attendance of staff and visitors attending board meetings, and to change our minute format, which she will explore in August (she will miss July meeting). Board agreed by consensus to take attendance and review new minutes format.
2. **Administrative Review Process –** W. Andersen. William wanted to note that Eagle administration has done an outstanding job for 2017-18 in pursuing long-term goals and improving relationships. He moved to create this as a public statement; motion seconded by Jeff. Motion carries.
3. **Summer iReady –** W. Andersen. Discussion held about providing summer instruction, so students don’t lose ground. Parents received a DoJo message about iReady resources available in late July.

**VII. Old Business**

1. **Strategic planning –** Z. Dablow. Nothing new to report, other than we plan to set three work sessions, relatively close together; he will look at August-Sept.

**GOOD OF THE ORDER**

* Shannon noted she will be absent for July meeting; Crystal will take notes.
* Laptop for board use was received; Shannon will contact Jason to set up with Eagle’s correct information, registration, etc.
* Because Zach will soon be re-classed as a “non-parent” board member, the board is free to pursue finding another parent to serve on the board; we can start reviewing applications in July.

**VIII. Executive Session.** Zach moved to convene to Executive Session to discuss a personnel issue, pursuant to ORS 192.660(2)(B); Shannon seconded motion. Motion carries.

Board re-convened in public session; Zack moved to approve “Administrator’s Notice of Salary and Benefits for 2018-19”; motion was seconded by Crystal. Motion carries.

William moved to adjourn; motion was seconded by Crystal; motion carries; meeting adjourned at 8 p.m.

Motion to approve minutes by Zach, with removal of “A” as middle initial in William’s name; second by William.

**Motion carries**

**b.** **Budget:** Jerry presented a final budget for next fiscal year for first approval. $5K was added for after-school programs. Moved health insurance increase from 10 to 15 %. Noted it was ‘tighter’ than previous budgets, with a 3 % contingency (normally 5 to 8%). Motion to approve by Zack; second by Shannon;

**Motion carries**

**VII. Old Business**

**Strategic planning –** Zach noted the board had a productive work session April 25; next step is to define options in Gap Analysis on how board dovetails into plan. Expects another two or three more sessions, maybe over the summer, in which we’ll set tangible board goals as its part of the Strategic Plan. Will work on setting dates with Kristen at OSBA.

**VIII. Executive Session pursuant to ORS 192.660(2)(B) – none held.**

**IX. Adjournment**

Motion to adjourn at 7:05 p.m. was made by William; seconded by Zach.

 **Motion carries.**

**Next Board Meeting**: **July 19, 2018 at 6:00PM** at 999A Locust St. NE Salem OR 97301