

EAGLE CHARTER SCHOOL - BOARD OF DIRECTORS MEETING MINUTES
THURSDAY, Oct. 17, 2019 – 6 PM/draft *approved*
999A LOCUST ST NE - SALEM, OR 97301

- I. **Call to Order** – Z. Dablow
- II. **Roll Call** –Z. Dablow, S. Priem, W. Andersen. A. Dreischmeyer, W. Andersen. C. Matti , and J. Ming absent.
- III. **Approve Agenda for Oct 17 Meeting** – Z Dablow.
A motion was made by Shannon to approve agenda; seconded by Ali. Motion passes.
- IV. **Public Comment** -- none
- V. **Oral Reports:**
 - a. **Chair’s Report** – 1) In next 30 days, Zach instructed Dr. Balance to organize time when staff can meet during the day with a Principal Review Committee (as yet, this committee has not been appointed during a board meeting). No discussion was invited regarding this request. 2) Provide at least 45 day’s notice for any budget requests that are not included in current budget to provide more lead time for review. No discussion invited. 3) Please send password re-sets to Zach and Jerry, for Eagle’s email account access.
 - b. **Treasurer’s Report** - Crystal reported plans in process to move the “moving fund” to an interest-bearing account.
 - c. **Principal’s Report** -- M. Ballance introduced Kate Pattison, our ODE charter rep, who recapped where we are in the charter review process. It is unusual to have a mid-term review in the charter cycle; this was part of our terms to earn renewal. The State Board is watching Eagle’s academic progress, which is still concerning, Pattison said. ODE Board requested a review during the third year of a five-year contract.
 - d. **Parent Club Report** – New Parent Club President Melinda Watson attended with four other members. Many activities in the works! Parent Night Nov. 19; fund at \$2,259. Raised \$500 at micro raffle fund-raiser. Eagle gear coming soon. Monthly playdates starting to connect families. Funding the food for parent/teacher conferences.
- VI. **New Business**
 - a. **Approval of minutes** –There were no August minutes submitted by chair to approve; (Secretary was absent in Aug.) Crystal moved and Ali seconded to approve Sept. minutes. Motion passes.
 - b. **Policy manual update** – Shannon researching where we are in getting an ODE procurement contract to get an approved service contract with OSBA to renew membership, pay last year’s strategic planning work, and update policy manual (cost estimated at \$3,500). Kate Pattison is looking into delays at ODE. Discussed adding approval of this cost to Nov. agenda, pending update.
- VII. **Old Business**
 - a. **Budget Committee** – postponed discussion.
 - b. **Board email addresses** – confusion being resolved; members to use “eaglecharterschoolsalem” address.

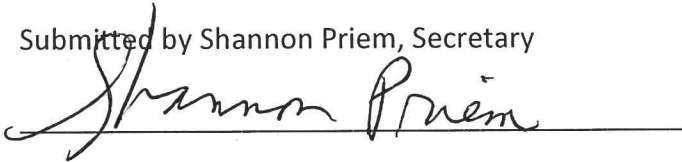
- c. **Exec director eval process** – William noted past evaluations were just self-evaluations; this year’s process included staff feedback, too; William shared documents from Dr. Balance’s self-eval, and staff survey forms, asking board members to contribute their comments.
- d. **Board member applicants:** Received applicant from parent Robert Marquardt; also hoping to receive at least two from non-parents.
- e. **Board chair resignation:** Zach Dablow announced he was resigning from the board, effective Nov. 1. William moved and Ali seconded to accept his resignation; motion passes. This leaves a board with five members (membership stated in bilaws is 5 to 7).

IX. Adjournment

It was moved by Zach and seconded to adjourn into executive session at 7:16 p.m. to discuss personnel matters. After discussions of personnel and legal issues, William moved and Ali seconded to adjourn executive session at about 8 p.m. Motion passes.

Next Board Meeting: Nov. 21, 2019, 6 p.m. at 999A Locust St. NE Salem OR 97301

Submitted by Shannon Priem, Secretary



Approved: