



EAGLE CHARTER SCHOOL - BOARD MEETING
Approved Minutes
Thursday, Oct. 15 2020 – 6:30 PM Virtual meeting
999A LOCUST ST NE - SALEM, OR 97301



I. Call to Order – W. Andersen

- a. 6:33PM

II. Roll Call – W. Andersen

- a. W. Andersen, C. Matti, J. Staats, R. Marquardt

III. Approve Agenda for Oct. 15 2020 Meeting – W. Andersen

- a. W. Andersen- S. Priem will not be present for tonight's meeting. W. Andersen will run the meeting.
- b. R. Marquardt moves to approve agenda. J. Staats seconded. All in favor. None Opposed. Motion passes.

IV. Public Comment – W. Andersen

- a. The board welcomes participation by the members of the public. To address an item on the agenda, before the scheduled start of the meeting please write your name and a short description of the agenda item you'd like to address and submit this to the chair, along with any materials. Written materials should be emailed or sent to the school principal at least 24 hours before the meeting. Total time to present shall not exceed five minutes unless the Board grants more time. Please see note with * regarding complaints, below. Those asking to make a formal presentation not on the agenda must provide notice and a written request detailing the subject to the principal at least 14 days before the meeting. Presentation shall not exceed 15 minutes unless permitted by the chair.
- b. Timothy Dickson (1st Grade Teacher) – Payroll Proposal related to Austin Robbins
 - i. Absent

V. Oral Reports:

a. Chair's Report -W. Andersen

- i. None

b. Treasurer's Report -C. Matti

- i. Checking account balance \$186,735.59
- ii. Brokerage account, increased since previous month (September)
- iii. PowerSchool has been contacting Eagle Charter School about an outstanding balance that is not accurate. Eagle Charter School's attorney is handling this matter.



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c. **Principal's Report -M. Ballance**

- i. Tech glitches are still happening often but working through them.
- ii. COVID-19 update-
 1. Postpone return to in-person school due to high COVID cases in Marion County.
 2. Received face shields, face coverings from ODE
 3. Large purchase for hand sanitizer
- iii. Enrollment
 1. 140 Students, changing every week
 - a. First and fourth grade have openings
- iv. Equipment and technology
 1. Purchased 54 new chromebooks. Budgeted \$16,000.00. Total bill was \$14,500.00 Thanks to special program
 2. Ordered two laptops for office staff.
 3. Mr. Robbins installed lightspeed on chromebooks and iPads. This is a program that enhances safety and security measures for Eagle Students.
- v. Finances
 1. Profit and Losses- accurate budget description that reflects federal required categories
 2. We are bringing in more money that is being spent
 3. More details next month
 4. Quickbooks is now accurate and up to date to reflect budget and categories
 5. Applied and Received grant from Project Learning Garden, \$500.00 gift card to Gardeners.com, portable outside kitchen, lesson plans, materials. Committee meets once a week to plan and create a community garden. All are welcome to participate.
- vi. Safety
 1. Today, October 15th, all staff in the building participated in the Great American Shake Out. Some students also participated on zoom



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vii. Attendance

1. Around 99% day

viii. MICRO

1. Community focus each couple of weeks
2. October's focus is Wildfire Relief
 - a. Coin drive
 - b. Students creating pictures and letters of encouragement
 - c. "A Chair for My Mother" is being read to students with a Reading Rainbow educational video to follow along.
 - d. One MICRO lesson a week with time for reflection at end of the week
 - e. November/December Eagle will participate in a sock drive fundraiser for Willamette Humane Society
3. I-Ready
 - a. Almost all students have completed diagnostic testing
 - b. Reminding parents that they can not help their student with I-Ready diagnostics.
 - c. Encouraging students to advocate for themselves to get the help they need
4. PBIS
 - a. Celebrating kids for attending zoom classes and completed homework
 - b. November celebrations- deliver treats during next drop off to students working hard and completing work
5. Staff Training
 - a. Mr.Gaboury attended annual school librarian conference
 - b. Staff participated in State-wide inservice day on October 9th
 - c. Mrs. Doran attended MICRO Society webinar
6. Parent Nights
 - a. No scheduled parent nights



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- b. Literacy Focus during the month of November
 - i. Staff will be recording themselves reading a picture book. Place it on google classroom or seesaw
 - 1. Board members are encouraged to participate
- 7. Field Trips, ASP
 - a. Nothing to report
- 8. Additional Considerations
 - a. Mr.Gaboury has students create artwork during library time. Five eagle students' artwork selected to be shared at OSBA's statewide conference.
- 9. Spirit Week / Modified Calendar
 - a. Staff will still participate in spirit week, students can participate as well
 - b. Week of November 9th is an odd week
 - i. Veterans Day falls on a Wednesday
 - ii. Proposing rather than two days on - one day off - one day back on, have a normal 4-day school week schedule.
 - c. "All Students Belong" Shared by ODE
 - i. Before this was passed, hate symbols were allowed by students on campus.
 - ii. Now no hate symbols are allowed on any school campuses in Oregon.
 - 1. Policy needs to be created to reflect this in Eagle's Policies/Bylaws
 - iii. The State Board of Education announces Black Lives Matter is not a political movement.
 - d. Parent Club Report -**M. Watson**
 - i. Parent Club meets every third Tuesday a month. Have not met this month yet.



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VI. New Business

- a. Approve minutes from September 17th BOD meeting -**All**
 - i. J. Staats made a motion to approve meeting minutes from September 2020. Seconded by R. Marquardt. No further discussion. All in favor. None opposed. Motion passes.
- b. Policy Review Committee discussion -**All**
 - i. OSBA for clarification on if Eagle can make PRC an Administrative Committee.
 - ii. First meeting date TBD.
- c. Create Update Schedule for Agenda and Meeting Minutes on EAGLE website -**All**
 - i. Board Meeting Minutes and Agenda update on website, talk to Mr. Robbins. As well as schedule updates.
 - ii. J. Staats would like the agenda to be posted a week in advance.

VII. Old Business

- a. 403b Retirement Account – Continue Discussion
 - i. Mrs. McKinney discusses how not having a 403b has the biggest, negative, impact on younger staff.
 - ii. J. Kuhn has spoken with “Equitable Advisors” and can administer the 403b at no cost.
 - 1. Looking into the cost more, needing more details.
 - iii. Six staff members are interested. The more participants, the more of a benefit.
 - iv. The board is needing cost analysis before further discussion. Knowing if this will have a financial impact on the school
- b. Compensation Modifications for Dr. Ballance and Ms. Mooney – Status
 - i. Dr. Ballance has been compensated for the 80 hours of work she put in during a non contract month.
 - ii. Ms. Mooney and Dr. Ballance will have revised contracts in the 2021-2022 school year to reflect hours that are needed to be worked during the Month of July.
- c. Inclusion Diversity Equity Access (IDEA) – Next steps
 - i. Make this a board committee



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- ii. First Committee Date, Wednesday November 11th, 7PM.
 - iii. J. Staats, will be chair of this committee
 - d. Board Director Working Agreement – Framework
 - i. Pushed to November meeting.
- VIII. Executive Session pursuant to ORS 192.660(2)(B) to review personnel, legal issues.**
- IX. Adjournment**
- a. **R. Marquardt moves to adjourn meeting, J. Staats seconded. No further discussion. All in favor. None opposed. Motion passes.**
 - b. **7:58PM**

Next Board Meeting: Nov. 19, 2020 at 6:30 PM Virtual Meeting

***Complaints:** The board will not hear complaints concerning individual school personnel. The chair will direct the speaker to follow written complaint procedure for consideration and disposition of legitimate complaints involving staff. Anyone failing to comply with rules of conduct or who causes a disturbance may be asked to leave by the chair and upon failure to do so becomes a trespasser.