



EAGLE CHARTER SCHOOL - BOARD MEETING

Minutes

Wednesday, May 17, 2023 – 6:30 PM meeting
999A LOCUST ST NE - SALEM, OR 97301

Meeting ID: 812 6645 9753

Passcode: ECSBoard22



You must log in to Zoom using your full, real name in order to be admitted to the meeting.

- I. Chair Priem called meeting to order at 6:30 p.m.**
- II. Roll Call – S. Priem**
- III. Attendees – All board members but Rob; Dr. Ballance; Ashley Klein, Parent Club.**
- IV. Agenda for May 17, 2023 Meeting approved.**
- V. Public Comment – S. Priem**
 - a. No public comment sign-ups; William reminded the group about EAGLE's last soccer tournament this Friday; our team is known for outstanding sportsmanship.
- VI. Oral Reports:**
 - a. Parents Club: Ashley reported \$1,493 from bottle/can collections; Winco donated \$500 to May 26 jogathon; big field day on June 14, next month's meeting is June 6. Written report was shared. Club highly involved in many end-of-school activities. Major concern discussed regarding YMCA Y-Care's lack of dependable service (in several cases endangering childrens' health). The club wanted board's input before sending two letters; Kyla and Shannon have connections and will learn more from YMCA leadership first, then report back to make sure parents have correct information. With SKEF gone, the Y is our only on site pre- and post-school childcare option.
 - b. Chair's Report - Shannon briefly shared recent concerns with our bank account and will follow up with MAPS credit union to discuss switching (MAPS also has a money market feature for deposited money, so interest is earned before cash is dispersed. We'll exploring switching to MAPS after June 16 payroll, and before Mrs. Perez is off duty starting in July. Shannon will reach out to MAPS to get started.
 - c. Administrator's Report: Dr. Ballance shared her written report (can be shared upon request). Among her topics was the concern over YMCA child care on site. Concerned parents have written to the YMCA and will meet with child car reps.
- VII. New Business**
 - a. Approve minutes from Apr 2023 Board Meetings – moved, seconded and approved
 - b. Board Oath of Office, K. Postrel & N. Mendez. Kyla and Nancy took the EAGLE



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Board Oath of Office: “I do solemnly affirm that I will support the Constitution of the United States. the Constitution and laws of the state of Oregon and the policies of EAGLE Charter School. During my term, I will faithfully and impartially discharge the responsibilities of the office to the best of my ability.”

- c. Last Monthly Board Meeting on schedule before end of School Year will be June 21
- d. Discuss OSBA Policies – Nancy shared that she was unable to review policies due to connectivity issues, so this was postponed until June meeting. We also postponed final adoption of Into Reading curriculum to June, so Nancy could review it.
- e. Discuss budget process, consider Budget Contingency proposal. William presented his concept (file uploaded to Board Meeting folder), based on an OSBA budget workshop he added. Emphasis on flexibility to grant authority to administrator to shift funds from Contingency to a line item, with better transparency on where money needs to shift to meet school needs as the year progresses. William moved to add an Operational Contingency Fund in the budget, citing allowance for this through our bylaws: “In accordance with EAGLE Bylaw 3.1, the administrator is directed to no longer pad budget items with money that can then be moved to other items within the category without Board approval. The new budget will include an operational contingency fund. This would be funded by all padding in the upcoming budget and future budgets, as well as the excess from the upcoming budget proposal (\$22,085.53 currently). In accordance with EAGLE Bylaw 3.2, the sole authority to move money from one budget item to another within a category is reclaimed by the Board.

In accordance with EAGLE Bylaw 3.2, The EAGLE school board delegates the authority to move money from the Contingency Fund to any item within the budget without prior approval from the Board if the Administrator concludes that doing so is necessary. The Administrator should include in the monthly Principal’s report the following information: The old balance of the Contingency Fund

Any money moved out of the contingency fund, and for what purpose and the new balance. At the end of the budget year, any funds remaining in the operational contingency fund will be added to the EAGLE investment account,



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unless decided otherwise by the Board.” Motion seconded by Kyla; approved unanimously.

VIII. Old Business

- a. Discuss Investment funds management possibility with Fidelity
 - i. Carry-over from January meeting, on hold until the Board Treasurer position has been filled. Discussion began on possibly moving some investment funds next year into Money Market Account if we join MAPS Credit Union.
- b. Discuss “junior” board member representative concept
 - i. Decision to postpone discussion until next fall, when new student leadership emerges. Questions: should we consider an alum, or current student? Maybe turn this concept into a class project on citizen engagement; learning advocacy. If we have younger guests at board meeting (K-2); perhaps a poem or play a song?

IX. Adjournment **Adjourned at 8:18 p.m. Next Reg. Board Meeting: June 21, 6:30 PM** **Virtual**

***Complaints:** The board will not hear complaints concerning individual school personnel. The chair will direct the speaker to follow written complaint procedure for consideration and disposition of legitimate complaints involving staff. Anyone failing to comply with rules of conduct or who causes a disturbance may be asked to leave by the chair and upon failure to do so becomes a trespasser.