**EAGLE CHARTER SCHOOL - BOARD OF DIRECTORS MEETING MINUTES THURSDAY, MAY 17, 2018 – 6 PM/APPROVED**

**999A LOCUST ST NE - SALEM, OR 97301**

**I. Call to Order** – J. Ming

**II. Roll Call** – J. Ming, C. Matti, S. Priem. Z. Dablow, W. Andersen

**III. Approve Agenda for May 17, 2018 Meeting** – J. Ming

William motioned to approve agenda; seconded by Shannon.

**Motion Carries**

**IV. Public Comment** - none

**V. Oral Reports:**

**a. Chair’s Report** – J. Ming

i. We’ll have a signed contract for new Internet-based phone system (Matrix Co.) by end of June**.**

ii. Board retreat & committees

1. Retreat plan on hold until August (may have another board member by then).

**b. Treasurer’s Report**  - C. Matti

i. Treasurer’s report was given; all in order.

**c. Principal’s Report –** MJ. Sandall

i. All state testing completed. Preliminary data on language arts shows growth in proficiency.

ii. Marie B. led kindergarten orientation for 24 families (12 new).

iii. Eagle parent compact has been revised to clarify attendance expectations; all parents will get Compact this August.

iv. Heidi and Sarah will job-share kindergarten class teaching.

v. We managed to meet the charter school outdoor grant deadline for 5th grade students, thanks to staff’s quick action (Elizabeth) we’ll be participating this year. Grant pays teacher time.

vi. Board was invited to volunteer recognition event May 22; Micro Madness is May 29 at 6 p.m.

vii. CAP report will be shared at June meeting; so far attendance May to date is at 95.05%; year to date is 93.56%. (good, since 74% is state average!)

viii. English language learner plan will be turned in to ODE on May 21**.**

ix. We received an extension on the Nutrition/Wellness Plan deadline.

x. 5th grader Wilson Herrera presented his report on need for student lockers, for privacy, fire safety, personal safety and pride of school. Board was impressed with his research and advocacy and will look into including locker purchase in budget, after reviewing carry-over from this year’s budget. Need to make sure new lockers would meet fire codes.

**d. Parent Club Report**  - Parent Club Representative

i. Two meetings have been held.

ii. Setting fund-raising goals for next year

iii. Staged an amazing week of pampering for Nat’l Teachers Week.

**VI. New Business**

**a. Approve minutes from April 19, 2018 Meeting** – J. Ming

Motion to approve minutes by Zach, with removal of “A” as middle initial in William’s name; second by William.

**Motion carries**

**b.** **Budget:** Jerry presented a final budget for next fiscal year for first approval. $5K was added for after-school programs. Moved health insurance increase from 10 to 15 %. Noted it was ‘tighter’ than previous budgets, with a 3 % contingency (normally 5 to 8%). Motion to approve by Zack; second by Shannon;

**Motion carries**

**VII. Old Business**

**Strategic planning –** Zach noted the board had a productive work session April 25; next step is to define options in Gap Analysis on how board dovetails into plan. Expects another two or three more sessions, maybe over the summer, in which we’ll set tangible board goals as its part of the Strategic Plan. Will work on setting dates with Kristen at OSBA.

**VIII. Executive Session pursuant to ORS 192.660(2)(B) – none held.**

**IX. Adjournment**

Motion to adjourn at 7:05 p.m. was made by William; seconded by Zach.

**Motion carries.**

**Next Board Meeting**: **July 19, 2018 at 6:00PM** at 999A Locust St. NE Salem OR 97301