**EAGLE CHARTER SCHOOL - BOARD OF DIRECTORS MEETING MINUTES THURSDAY, Oct. 18, 2018 – 6 PM/APPROVED**

**999A LOCUST ST NE - SALEM, OR 97301**

**I. Call to Order** – J. Ming

**II. Roll Call** – J. Ming, C. Matti, S. Priem. Z. Dablow, W. Andersen

 **III. Approve Agenda for Oct. 18, 2018 Meeting** – J. Ming

A motion was made by Zack and seconded by Crystal to approve agenda.

**Motion Carries**

**IV. Public Comment** - none

**V. Oral Reports:**

**a. Chair’s Report** – J. Ming

1. We’ve learned that while any asbestos we have in the building is contained, we can’t drill holes, so we’re getting more info about asbestos abatement needs, if any.

2. Required online board training through ODE is due by Dec. 31, 2018. Jerry will send links we need to complete training.

3. The new Policy Committee is working on two policies, including campus visitation; public hearings will precede any changes. The next meeting was set Oct. 29 at 4:30 p.m. at the school. All are welcome to attend.

**b. Treasurer’s Report**  - C. Matti

1. Financials are in good order.

**c. Principal’s Report** -- M. Ballance

1. Dr. Ballance provided a written report; highlights include we have 142 students. We’re seeing a trend of more special needs students and behavior issues, so hiring a counselor was a good decision; good relationships formed with teachers. Getting substitutes is a challenge (all schools facing this); attendance percent is good. Our fire drill response time has improved. Concordia University offers scholarships/discounts to candidates applying for graduate degrees or certificates. William agreed to look into similar programs possibly offered by Western Oregon University, making sure an MOU will not be exclusive to a university. Jerry can sign an MOU; board agreed to this approach by consensus. Student locker update: If ODE installs, they are qualified to handle asbestos. Looked at lockers in $7K to $17K range, two-stack. Fire marshal needs to approve for safe installation.

William moved, and Zack seconded, that we approve up to $9K for locker purchase.

**Motion carries.**

**d. Parent Club Report** – Parent Club President Karrilyn Claypool noted they met Tuesday and have $6,144 in account. Sock hop and auction are being planned. Next meeting is Nov. 13 at 6 p.m.

**VI. New Business**

1. **Approve minutes from Sept 20, 2018 Meeting** – J. Ming

William moved, Zack seconded, to approve minutes.

**Motion carries.**

1. **New eagle logo idea –** Board discussed new design presented; although everyone liked the design, board will delay further discussion until Dr. Balance approaches staff to explore whether doing a student logo contest should be considered.
2. **Administrative Review –** William will meet with Dr. Balance on setting goals for the year, which she will email to the board. Board can discuss added goals at the November meeting. Goals will be improvement-based, possibly created on a rating scale of 0 to 4, and ultimately will become part of our new policies.
3. **New board member candidates –** We will have two candidates to review and discuss at next meeting.

**VII. Old Business**

1. **Lockers –** This business was discussed and decided as part of Principal’s Report.
2. **Strategic/longterm planning** – We’ve been doing long-term planning and mission/vision work with OSBA, focusing on a 9-point plan stemming from four pillars. This work is on hold until we recruit more board members.

**Good of the Order**

1. Noticing several parents attending, Jerry asked if they had any comments; parent Kendra Engle voiced concerns she’d like addressed including lunch and recess times, and student incentive programs. It was noted that certain time limits are state-mandated, thus out of local control. Also, while public comments are welcome, the board focuses decision-making on over-arching issues, since we are on a “performance plan” that requires student achievement improvements in order to retain our charter. Therefore board decisions are aimed at that level, rather than day to day operations, which are handled by administration. Parents were encouraged to become involved in the new policy committee, and other committees, to get involved. It was also noted that the new phone system (with more phone lines) will increase communication and be operational next week.

**IX Adjournment**

It was moved by Zack and seconded by William to adjourn at 8:50 p.m. **Motion carries.** No executive session was held.

**Next Board Meeting**: **Nov. 15, 2018 at 6:00 PM** at 999A Locust St. NE Salem OR 97301